**Expression of Interest 2016**

Financial Services for the Poor Initiative

Financial Inclusion Program | Innovations for Poverty Action

|  |  |
| --- | --- |
| **Title** Indicate title of proposed study | **Country**or countries |
|  |  |

|  |
| --- |
| **Project Snapshot**In no more than 50 words describe what you are proposing to do. |
|  |

Please fill in this form using Times New Roman 10 font, single spaced. Double-click on response boxes to mark your preference. Please refer to the [guidelines](https://www.poverty-action.org/sites/default/files/FIP_EOI_Fall2016_Guidelines_1.pdf) for additional assistance in filling out the form. Submit this form along with other required attachments through our online portal at: <https://innovationsforpovertyaction.formstack.com/forms/fip_eoi_2016>.

**PROPOSAL**

Please make sure that you respect the word limits for each section.

|  |
| --- |
| **Motivation (max. 150 words)**Briefly describe the context and the problem that your proposed study aims to address. Please reference any key relevant literature. |
|  |

|  |
| --- |
| **Product / Intervention (max. 150 words)**Provide detailed information on the product(s), intervention(s), or issue(s) you would like to study. Do not discuss the study design here.  |
|  |

|  |
| --- |
| **Pilot (max. 200 words)** |
| **Has a pilot of the intervention(s) been conducted?** Below provide information from **ongoing or completed pilot(s)**, including data on uptake, usage, information in support of program feasibility, and on risks to the successful and timely roll-out of the program at scale. If a pilot has not been conducted, provide information on the timeline for any future piloting or why it might not be necessary.  | [ ]  Yes  [ ]  No |
|  |

|  |
| --- |
| **Core Hypotheses / Research Questions (max. 100 words)**List the key research questions that you propose to study. Clearly state your hypotheses. |
|  |

|  |
| --- |
| **Target Population (max. 75 words)**Briefly describe the study’s location and population targeted. |
|  |

|  |
| --- |
| **Study Design (max. 300 words)**Describe the study design; outline the chosen randomization strategy. |
| . |

|  |
| --- |
| **Research Implementation Plan and Timeline (max. 300 words)**Describe your measurement, data collection and data analysis plan. Provide information on how the intervention(s) will be rolled out and implemented as part of the randomized evaluation. Please include a timeline indicating expected dates for key project milestones.  |
|  |

|  |
| --- |
| **Policy Implications (max. 75 words)**Explain the expected policy relevance of the study’s results.  |
|  |

|  |
| --- |
| **Project Budget** Provide a tentative budget for the study. |
| **Total Project Budget (estimate)**\* include activities that have been implemented or will be funded by other donors | USD |
| **Funding Requested from the Financial Inclusion Program** \* if the project does not have other donors/funding sources, enter the total budget proposed | USD |
| **If funding was secured from other sources, please list all donors and amounts:**  |

|  |
| --- |
| **Project Timeline** Please provide a tentative start and end date for the study. |
| **Is this project ongoing?** Has the intervention implementation or data collection begun? | [ ]  Yes [ ]  No |
| **Tentative Project Start Date** (DD / MM / YYYY)Studies should have a fieldwork start date no later than **June 2017** (see guidelines for more information) |  |
| **Tentative Project End Date** (DD / MM / YYYY) |  |

|  |
| --- |
| **Proposal Checklist** Please make sure that your application is complete and upload the documents requested. |
| **Upload curriculum vitae (CVs) of all applicant researchers.**Please name each file: “ResearcherLastName\_CV.pdf’” Acceptable file formats are: .pdf .docx .doc | [ ]  |
| **Upload a signed letter of support from the practitioner organization(s) collaborating in the study.** The letter should briefly summarize the main operations and experience of the organization in the field and motivate the interest in collaborating in the study. Please name each file: “PractitionerOrgName\_SupportLetter.pdf’” - Acceptable file formats are: .pdf .docx .doc | [ ]  |
| **Upload a letter of support from the research organization collaborating in the study.** If applicable and if you have identified a research implementing partner, please attach an email or letter of support confirming their support for this application. Please name each file: “ResOrgName\_SupportLetter.pdf’” - Acceptable file formats are: .pdf .docx .doc | [ ]  |
| **Read the Terms and Conditions below.** | [ ]  |

Rename this file: “**FIP EOI 2016 LeadResearcherLastName PractitionerOrgName.”**

*Acceptable file formats are: .pdf .docx .doc*

Please upload this form together with the relevant supporting documents in a .**zip file** at: <https://innovationsforpovertyaction.formstack.com/forms/fip_eoi_2016>

*If you have any trouble submitting online, please email this form together with the relevant supporting documents in a .zip file to:* *financialinclusion@poverty-action.org*

 *Subject of email should be the same as the file name.*

|  |
| --- |
| General Terms and Conditions1. This Call for Expressions of Interest (“EOI”) is not and shall not be construed to be a contract, offer, or request for an offer. Those responding to this EOI receive no rights whatsoever as a result of their submissions. Innovations for Poverty Action (IPA) will not have any express or implied obligations or responsibilities to those who respond and will not otherwise be bound by any terms or conditions, except to the extent set forth in a definitive, final, written agreement duly executed by the recipient(s) and IPA. There is no commitment by IPA that such a final agreement will be executed, even if IPA enters into negotiations with a person submitting a proposal(s), proposed recipient(s), or his or her institution.2. Innovations for Poverty Action in its sole and exclusive discretion may reject any or all proposals with or without notice or reasons, withdraw this EOI at any time before or after delivery of proposals, or if no proposal is accepted, abandon the EOI.3. Innovations for Poverty Action further reserves the right in its sole and exclusive discretion to waive irregularities or defects in any proposal, but in no event will IPA have any obligation to do so. Moreover, IPA will not be responsible for errors or omissions by anyone submitting a proposal, and IPA shall be the sole judge of the responsiveness, appropriateness and completeness of any and all proposals.4. Innovations for Poverty Action reserves the sole and exclusive right in its discretion to modify the timeline for decision-making or otherwise modify or amend this RFP as it deems appropriate.5. All responses to this EOI become the property of IPA. Regardless of any markings identifying the proposal or its content as proprietary or confidential, IPA reserves the right to disclose or use any information contained in the proposals and other presentations responsive to this EOI.6. Innovations for Poverty Action is not responsible for and will not reimburse any costs incurred in submitting materials or information pursuant to this EOI or in otherwise responding to this EOI, including but not limited to evaluating, responding, providing follow-up, negotiating, and otherwise complying with it.7. Those submitting a proposal(s) agree to be bound by the terms of their proposal for at least sixty days from the date such proposals are due, and they otherwise agree to negotiate in good faith any other terms for a definitive arrangement if selected by IPA to do so.8. Those submitting a proposal(s) certify that the work product they propose to create or use if they are a grant recipient will not infringe on or violate the intellectual property rights (including but not limited to trademarks, copyrights, patents, trade secrets, moral rights) or privacy rights of any person or entity. Those submitting proposals, materials, or information further certify that they have or will have such ownership or use rights in such work product sufficient to allow IPA to achieve its purposes as generally provided for in this EOI.9. Grant recipients agree that, if requested by IPA, they will provide additional information about any subcontractors, graduate students, research assistants, and other third parties engaged by the grant recipient to provide services. IPA reserves the right in good faith to approve any such persons in order to ensure consistency with IPA’s expectations of quality and character.10. Innovations for Poverty Action reserves the right to request additional information from any or all persons submitting proposals. Such persons agree to make themselves available for follow-up as reasonably requested by IPA. |